

AllTek Weekly Time Sheet

Print Name _____

Signature _____

Social Security Number _____

AllTek Staffing
 600 Davidson Road
 Pittsburgh PA 15239
payroll@alltekstaffing.com
Fax 412-573-0070

By signing this timesheet, employee certifies no accident or injury was sustained while working on assignment.

Job ID	Su	M	Tu	W	Th	F	Sa
Daily Total							

 Saturday Week-Ending Date

Total Regular Hours
 Hours

Total Overtime

 Client Company Name

 Client Approval Name (Print)

 Client Approval Signature

Client agrees to Hold Harmless Agreement below. Client agrees not to directly or indirectly hire contract employee for a period of 26 weeks beginning from the 1st day of work. Client further agrees not to permit or cause any such contract employee to provide services to Client while on the payroll of any other firm for a period of 90 days following the completion of any assignment without written permission from **AllTek Staffing and Resource Group, Inc.**

AllTek Staffing and Resource Group, Inc. Hold Harmless Agreement

Unless the Client has obtained the prior written consent of AllTek Staffing and Resource Group, Inc. (hereafter referred to as "AllTek Staffing") the Client agrees not to ask or allow a contract employee to perform any of the following job related activities:

- a) Driving an automobile or other motor vehicle without having completed and returned to AllTek Staffing the AllTek Driver Release form
- b) Handling cash, securities, or other valuables

If this prior written consent is not obtained, the Client agrees to waive all rights to make a claim against AllTek Staffing, and to relieve AllTek Staffing from all liability and responsibility for any damage, loss or expense which the Client incurs as a result of this contract service employee engaging in such activities, and the Client further agrees to indemnify and hold harmless AllTek Staffing from and against all claims, damages, bodily injuries, losses, and expenses which might be caused as a result of the staffing employee engaging in any of these activities.

Furthermore, the Client agrees not to expose any AllTek Staffing contract employees to unnecessary hazard or extra hazard, and not to violate any OSHA or safety law, rule or regulation whether federal, state or local. The Client may be held liable as a result of their breach of this agreement.